

Introducing Career Services:

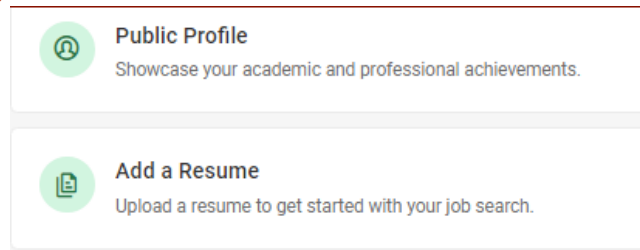
STUDENT PUBLIC PROFILE

Students:

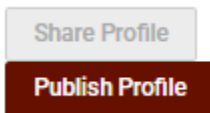
Create a professional presence online in your Career Services portal!

- Track experiences early in your college career or use the Resume Builder to populate the profile when you are ready to start your job search.
- The Public Profile helps students track their LER (learning and employment records) and break down skills.
- Acts to connect students to the larger Symplicity Recruit Network.

[Log into your student account in Career Services – Select ‘Public Profile’ –](#)



Here you can create the profile seen by employers – add or change information, highlight skills, education, courses, experience, community work/volunteer, licenses/certificates, etc.. when finished click “PUBLISH PROFILE”.



Populate information from student resumes. When you log in, you will be prompted to use your resume to parse the data to your Public Profile.

Employers within the CSM network can see your profile via a link when you turn on that option! **If published**, contacts will be able to externally view you in the following places:

- If they receive the personal URL from you, the student (via email, on a resume, etc.) they can view without logging into their CSM account.
- If the employer logs in, they can view Public Profiles.

